

Extra-Ordinary Eucharistic Ministers

1. Arrive at least 15 minutes early and let the greeters know you are present.
2. Please sit near the front in the center aisle or left side of the church so you don't walk across the front.
3. **One person needs to proceed to the Blessed Sacrament Chapel when the Lamb of God begins. Stop at the credence table to use the hand sanitizer. Obtain the Ciborium from the Tabernacle, remove the lid and leave the lid behind and proceed with the Ciborium to the Altar. Place the Ciborium on the near side of the Altar in center from front to back. Join the other person near the Credence Table.**
4. **The other person, on the third verse of the Lamb of God, can proceed to the Credence Table to use the hand sanitizer.**
5. **Both stand near the lower step and then proceed, after the Deacon has received the Cup from Father (or Father has received the Blood), to approximately three feet from the Altar.**
6. **After receiving the Body and Blood, be prepared to receive either the Chalice or the Body to distribute depending upon if a Deacon is present and / or which Deacon is present.**
7. **Distributing the Blood of Christ - Chalice Holder**
 - **If you are handed the Chalice to distribute proceed to the right and left hand sides of the Sanctuary for distribution of the Blood. The minister nearest the wall goes to the Music side of the Altar. The minister nearest the Ambo stays on the Ambo side. Position yourself at the center of the side aisles. : As the parishioners stand before you to receive the Blood, look them in the eyes, hold the chalice out in front of you, offering them the Blood as you recite the words "The Blood of Christ." Wait for the response of "Amen."**
 - **Take care to be sure the person receiving the chalice has it in their hands securely in place before letting go of the chalice.**
 - **When the chalice has been returned to you, wipe the rim area inside and out with the purificator and turn the chalice as you offer it to the next person in line. Occasionally move the purificator in your hand to enable you to use another section of the purificator for wiping the chalice.**
 - **If you are standing on the Ambo side and you run out of the Blood prior to the end of the line, cover the chalice with the purificator and return it to the credence table. If you are on the organ side, cover the chalice and wait so as not to cross the altar area while communion is in process.**
 - **If you have Blood remaining in the chalice after the distribution is complete, proceed to the credence table, consume the remaining Blood and place the empty chalice on the credence table. If you cannot consume the left over Blood, place the purificator over the chalice and place it on the credence table. Father/Deacon will consume the remaining Blood.**

8. Distributing the Body Of Christ - Paten

- **Occasionally, you may be asked to distribute the Body of Christ. If the Deacon / Priest hands you the paten then you are to distribute the Body of Christ. Let the Priest determine which side he wants to distribute from then join him on the side of the assembly he doesn't take. Pick up one Host between forefinger and thumb and hold it at chest level. When distributing the Body recite the words "The Body of Christ." Wait for the recipient to respond "Amen" before placing the consecrated host firmly in the palm of the recipient's hand or on the recipient's tongue.**
- Note – if you drop a Host onto the floor, pick it up and hold it in the hand that you are not communing with
- When the last person has received communion make sure there is no one that needs communion taken to where they are sitting. Then, with Father, return the paten with the Body of Christ to the Altar and hand the paten to him.
- **Note - You may offer a blessing to those individuals (children or adults) who approach you that are unable to receive the Body of Christ (arms folded across their chest). You can bless them by holding your hand over their forehead and say something such as (May God bless you / May Christ be with you). You should not touch them with the forefinger and thumb that you are distributing the Body with.**

9. **Upon completion of communion, watch to see if the Deacon would like you to return the Ciborium with remaining consecrated hosts to the Tabernacle.**

10. The key for locking and unlocking the Tabernacle is in the shelf under the Tabernacle. Lock the Tabernacle door after placing the Ciborium in the Tabernacle.
11. Return to your seat.
12. **After Mass clean the vessels.** To clean the vessels, drink any precious blood remaining in the vessel. Then purify the vessel by adding a small amount of water to one vessel. Swish the water around and then pour it into another vessel. Do this for all vessels used and then from the last vessel either drink it or you may pour it down the right sink. Then wash the vessels with soap and water in the left sink, dry the vessels with the towel, and put them in the cabinet or leave the vessels on the counter. **DO NOT USE SOAP IN THE RIGHT SINK.**

NOTES:

If you are unable to fulfill your ministry as Chalice Holder at the appointed Mass time, please find a replacement. Do not expect the greeters or Deacon to find a replacement for you.

Thank you for your service!